



CONTRACT NAME: PROFESSIONAL CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL AND ENGINEERING DESIGN (DAED) PLANS OF THE PROPOSED CONSTRUCTION OF FIFTEEN (15) STOREY NATIONAL TOBACCO ADMINISTRATION CENTRAL OFFICE WITH COMMERCIAL FACILITIES AND PENTHOUSE (PB 2020-11)

**BIDS AND AWARDS COMMITTEE (BAC)
 BID BULLETIN NO. 1 (PB 2020-11)
 03 December 2020**

In connection with the above contract, the NTA-BAC hereby amends certain items of the Request for Expression of Interest and Bid Data Sheet and Terms of Reference, as follows:

From	To
<p>Page 6, No. 2:</p> <p>The National Tobacco Administration now calls for the submission of eligibility documents for <i>Professional Consulting Services For The Preparation Of Detailed Architectural And Engineering Design (DAED) Plans Of The Proposed Construction Of Fifteen (15) Storey National Tobacco Administration Central Office With Commercial Facilities And Penthouse</i>. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before December 8, 2020 2:00 PM at BAC /Procurement Office of National Tobacco Administration. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.</p>	<p>Page 6, No. 2:</p> <p>The National Tobacco Administration now calls for the submission of eligibility documents for <i>Professional Consulting Services For The Preparation Of Detailed Architectural And Engineering Design (DAED) Plans Of The Proposed Construction Of Fifteen (15) Storey National Tobacco Administration Central Office With Commercial Facilities And Penthouse</i>. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before December 9, 2020 2:00 PM at BAC /Procurement Office of National Tobacco Administration. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.</p>
<p>Page 6, No. 3:</p> <p>The BAC shall draw up the short list of top five (5) consultants on December 9, 2020 2:00 PM from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of not more than five (5) prospective bidders who will be entitled to submit bids.</p> <p>The criteria and rating system for short listing are:</p>	<p>Page 6, No. 3:</p> <p>The BAC shall draw up the short list of top five (5) consultants on December 10, 2020 2:00 PM from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of not more than five (5) prospective bidders who will be entitled to submit bids.</p> <p>The criteria and rating system for short listing are:</p>

Rating Factor (Hurdle Rate: 70%)	Weight
A. Applicable experience of the Consultant	50%
B. Qualification of Principal and Key Staff of the Consultant	30%
C. ISO 9001:2015 Certification	10%
D. Financial Capacity	10%
TOTAL	100%

Rating Factor (Hurdle Rate: 70%)	Weight
A. Applicable experience of the Consultant	50%
B. Qualification of Principal and Key Staff of the Consultant	40%
C. Current Workload Relative to Capacity	10%
TOTAL	100%

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The contract shall be completed within **Ninety (90) CD** from the receipt of Purchase Order and Notice to Proceed. Bidders (in case of a Joint Venture (JV), all members) must be a reputable firm with at least five (10) years of design business operation and must have completed at least ten (10) detailed design and consultancy projects with complete Architectural, Structural, Electrical, Sanitary, Mechanical, Electronics and Communication Design drawings done either locally, abroad or combination of both.

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The contract shall be completed within **Ninety (90) CD** from the receipt of Purchase Order and Notice to Proceed. Bidders (in case of a Joint Venture (JV), all members) must be a reputable firm **with ISO 9001:2015 Certification** with at least **five (5) years** of design business operation and must have completed at least ten (10) detailed design and consultancy projects with complete Architectural, Structural, Electrical, Sanitary, Mechanical, Electronics and Communication Design drawings done either locally, abroad or combination of both.

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VI. ELIGIBILITY AND SHORT-LISTING CRITERIA

*Applications for eligibility will be evaluated on a “pass/fail, points system, in-consideration of all the relevant skills of key Personnel to undertake the Project Design and” basis Criteria and rating System are as shown below:

1. The Consulting Firm (in case of a Joint Venture (JV), all members) must be a reputable firm with at least five (5) years of design business operation.
2. The Consulting Firm (in case of JV, at least one of the members) must have completed at least five (5) detailed design for medium to high-rise projects done either locally, abroad or combination of both.
3. The Consulting Firm (in case of JV, at least one of the members) must have completed at least five (5) consultancies for medium to high-rise projects done either locally, abroad or combination of both.

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VI. ELIGIBILITY AND SHORT-LISTING CRITERIA

*Applications for eligibility will be evaluated on a “pass/fail, points system, in-consideration of all the relevant skills of key Personnel to undertake the Project Design and” basis Criteria and rating System are as shown below:

4. The Consulting Firm (in case of a Joint Venture (JV), all members) must be a reputable firm with at least five (5) years of design business operation.
5. The Consulting Firm (in case of JV, at least one of the members) must have completed at least five (5) detailed design for medium to high-rise projects done either locally, abroad or combination of both.
6. The Consulting Firm (in case of JV, at least one of the members) must have completed at least five (5) consultancies for medium to high-rise projects done either locally, abroad or combination of both.

The shortlist of bidders shall consist of at least five (5) prospective consultants who will be entitled to submit bids. The criteria and rating system for shortlisting are as follows:

No.	CRITERIA	Rating
1	Applicable Experience of the Consultant	50%
2	Qualification of Principal and Key Staff of the Consultant	30%
3	ISO 9001:2015 Certified and Financial Capacity	10%
4	Financial Capacity	10%
TOTAL		100%

The Consultant(s) must pass the required minimum score of seventy percent (85%) to be shortlisted.

The shortlist of bidders shall consist of at least five (5) prospective consultants who will be entitled to submit bids. The criteria and rating system for shortlisting are as follows:

No.	CRITERIA	Rating
1	Applicable Experience of the Consultant	50%
2	Qualification of Principal and Key Staff of the Consultant	40%
3	Current Workload Relative to Capacity	10%
TOTAL		100%

The Consultant(s) must pass the required minimum score of seventy-five percent (75%) to be shortlisted.

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VII. TECHNICAL EVALUATION

NOTE: *Only those Consulting Firms that have been shortlisted shall be technically evaluated

1. Experience of Consulting Firm
 - a. Number of designs work for Medium to High-rise Projects; Completed 25%
 - b. Number of designs works for Projects with at least 15,000 square meters area; Awarded or Completed 25%

2. Qualification of Principal and Key Staff of Consulting Firm
 - a. Project Manager / Coordinator 7%
 - b. Principal Architect / Designer 3%
 - c. Structural Engineer 3%
 - d. Professional Electrical Engineer 3%
 - e. Professional Mechanical Engineer 3%
 - f. Sanitary Engineer 3%
 - g. Professional Electronics and Communications Engineer 3%
 - h. Other Project Support Personnel 5%

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VII. TECHNICAL EVALUATION

NOTE:

***Only those Consulting Firms that have been shortlisted shall be technically evaluated**

1. Experience of Consulting Firm
 - a. Number of designs work for Medium to High-rise Projects; Completed 25%
 - b. Number of designs works for Projects with at least 15,000 square meters area; Awarded or Completed 25%
_____ 50%

3. Qualification of Principal and Key Staff of Consulting Firm
 - i. Project Manager / Coordinator 7%
 - j. Principal Architect / Designer 3%
 - k. Structural Engineer 3%
 - l. Professional Electrical Engineer 3%
 - m. Professional Mechanical Engineer 3%
 - n. Sanitary Engineer 3%
 - o. Professional Electronics and Communications Engineer 3%
 - p. Other Project Support Personnel 5% _____ 40%

3. Current Workload Relative to Capacity 10%

<p>3. ISO 9001:2015 Certified (Certification) 10%</p> <p>4. Financial Capacity 10%</p> <p>_____</p> <p>Total: 100%</p>	<p>_____</p> <p>Total: 100%</p>
<p>Page 103:</p> <p>8.2.5 Contract Document Stage Based on the approved design development plans, the Consultant proceeds to the preparation of the following, signed and sealed:</p> <ul style="list-style-type: none"> a) One (1) set reproducible and Eight (12) sets blueprint of Signed and sealed Detailed Architectural and engineering construction drawing b) Signed and sealed Scope of work and schedule of materials and finishes c) Signed and sealed Technical Specifications d) Approved bill of quantities, Program of Works, and Detailed cost estimates using Detailed Unit Price Analysis (DUPA) of the DPWH, and should be approved by the DPWH prior to acceptance and submission to building owner. e) Electronic Copy of all deliverables f) Signed and Sealed Building Permit, Electrical Permit, Sanitary Permit, Mechanical Permit, Electronic and Communications Permit Forms <p>The Consultant shall ensure that all Final Contract Documents are coordinated across all design disciplines and outputs.</p>	<p>Page 103:</p> <p>8.2.5 Contract Document Stage Based on the approved design development plans, the Consultant proceeds to the preparation of the following, signed and sealed:</p> <ul style="list-style-type: none"> b) One (1) set reproducible and Twelve (12) sets blueprint of Signed and sealed Detailed Architectural and engineering construction drawing b) Signed and sealed Scope of work and schedule of materials and finishes c) Signed and sealed Technical Specifications d) Approved bill of quantities, Program of Works, and Detailed cost estimates using Detailed Unit Price Analysis (DUPA) of the DPWH, and should be approved by the DPWH prior to acceptance and submission to building owner. e) Electronic Copy of all deliverables f) Signed and Sealed Building Permit, Electrical Permit, Sanitary Permit, Mechanical Permit, Electronic and Communications Permit Forms <p>The Consultant shall ensure that all Final Contract Documents are coordinated across all design disciplines and outputs.</p>

All other items of the bid documents shall remain the same.

Please be guided accordingly.

The Bids and Awards Committee (BAC):

ROBERTO R. BONOAN, PhD
Chairperson

ATTY. ROBERT A. AMBROS
Vice-Chairperson

MA. TERESA B. LAUDENCIA
Member

PRISCILLA S. ESGUERRA
Member

PERLA C. MANZON
Member