



Republic of the Philippines
DEPARTMENT OF AGRICULTURE

NATIONAL TOBACCO ADMINISTRATION

Scout Reyes Street, corner Panay Avenue, Quezon City
Tel. No. (02) 374-3487 Fax No. (02) 374-2505



List of Vacant Positions for Publication Pursuant to RA 7041

Region : National Capital Region
Agency : National Tobacco Administration
Position : **Department Manager III**
Place of Assignment : Regulation Department
Salary Grade : SG 26
Item No. : NTA - POP - CY 2017 # 70
Qualification Standard : Master's Degree or Certificate in Leadership and Development from the CSC; 5 yrs. of Supervisory / Management Experience; 120 hrs. of Supervisory / Management Learning and Development intervention undertaken within the last 5 yrs.; Career Service Professional Second Level Eligibility; plus minimum Required Proficiency Level pursuant to MC 05, s. 2016.

Region : National Capital Region
Agency : National Tobacco Administration
Position : **Cash Clerk III**
Place of Assignment : Finance Department
Salary Grade : SG 8
Item No. : NTA - POP - CY 2017 # 209
Qualification Standard : Completion of 2 years studies in College; 1 yr. of relevant experience; 4 hrs. of relevant training; Relevant First Level Eligibility.

Submit your application to the Administrative Department, 3rd Floor, NTA Bldg., Panay Ave., cor Scout Reyes Street, Quezon City. Deadline for submission of Application for Employment is on December 7, 2017