



NTA-RD-F-001-B rev 01

Republic of the Philippines
Department of Agriculture
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Street corner Panay Avenue
Quezon City

CHECKLIST OF REQUIREMENTS

Wholesale Tobacco Dealer (WTD) **Redrying Plant (RP)**

- ___ a) Duly accomplished application form (RD Form No. 1)
- ___ b) Duly notarized Certification of Financial Guarantee (RD Form No. 5) of duly licensed tobacco trading center/s that shall operate under its Purchase Commitment and the duly authorized signatories in all trading documents, if WTD;
- ___ c) Purchase Commitment (RD Form No. 14) to purchase/redry/process a specific quantity/volume of leaf tobacco from duly licensed tobacco BF/Trading Center operators, if WTD;
- ___ d) List of NTA Licensed TC(s)/WTD(s) (RD Form No. 15) with whom the applicant will enter into a contract of redrying services, if RP;
- ___ e) Photocopy of Certificate of Attendance to Orientation Seminar conducted by the NTA; and
- ___ f) Photocopy of preceding year's Permit to Purchase/Redry Leaf Tobacco (Renewal).

FOR BRANCH OFFICE USE ONLY

Received and Processed By:

FOR RD USE ONLY

Date/When Received :

Processed By :

Printed Name & Signature

Printed Name & Signature

Date: _____

License No. _____