



CONTRACT NAME : **INVITATION TO BID FOR THE PROJECT:
“Installation of Roofing at the NTA-Batac Branch
Office and FTSD, Batac City, Ilocos Norte”**

CONTRACT ID No.: **PB 2018-29**

**Pre-bid Conference
03 January 2018, 2:00 P.M., at the 3rd Floor, NTA Training Room**

Present:

The Bids and Awards Committee (BAC)

CRISTINA C. LOPEZ, DBA – Chairperson
ROBERTO R. BONOAN, PhD – Vice Chairperson
MA. TERESA B. LAUDENCIA - Member
ROHBERT A. AMBROS – Member
VIVIEN F. FERAREZA – BAC Secretariat

COA Witness:

None

TWG Staff:

Engr. Araham dela Peña, Designated Project Engineer/ TPRO I, Candon Branch Office
Arch. Mark Anghony Artates, TPRO I, Candon Branch Office

PROSPECTIVE BIDDERS: Alexander Rentegrado and Dianazy Rentegrado

Ricardo Manaloto, Josiah Manaloto, Aga Limpin - Representatives, Cado Construction
Alexander Rentegrado and Dianazy Rentegrado - Representatives,
YDA Builders & Construction Services

ABSENT:

PRISCILLA S. ESGUERRA –baC Member (On official business)

PROCEEDINGS

1. The BAC Chairperson officially called the Pre-bid Conference to order at 2:10 p.m., with the presence of the Chairman and Members of the BAC, the two (2) TWG staff, and representatives of two (2) prospective bidders, in attendance.
2. The BAC Chairperson announced the Contract Name of the Project to be bid-out and the ABC for the project, and informed the body that this conference was being held in order for the bidder to be enlightened and be able to clarify issues/ concerns regarding the project, followed by the introduction of the BAC Members and the TWG.

3. The BAC gave the prospective bidders ample time to review the bid documents, in order to be able to raise issues or clarify its concerns regarding the project.
4. The Representatives of Cado Construction requested if they can review the plans and bills of quantities before they will purchase the bid documents to be able to determine if they can qualify undertake the project. The BAC allowed the Representatives to inspect the plans and bill of quantities. However, the BAC reminded Cado Construction that they will not be able to submit their bid proposals without paying the corresponding bidding fee. Cado also inquired if the Certificate of Site Inspection is required to be submitted with the bid proposals. The BAC replied that is it part of the eligibility and technical documents and shall be one of the "pass/fail" criteria for evaluation.
5. Engr. Dela Peña clarified that painting shall be part of the contract to be bid. Arch. Artates also said that electrical lines and new bulbs shall also form part of the contract. Engr. Dela Peña informed the prospective bidders that there are existing glass partitions and newly installed floor tiles that should be protected during the implementation of the project.
6. Cado Construction inquired if rain gutter is also included in the contract. Engr. Dela Peña replied that it is not included because the structure has an existing concrete gutter.
7. Yda Builders asked reconsideration if the contract period can be extended. The BAC replied that it cannot change the contract period unless there is a failure of bidding.
8. The representatives of Cado Construction declared that they will no longer participate in the bidding for the project.
9. The BAC Chairperson put emphasis that late bids will not be accepted, and the Opening of Bids will start promptly at 10:00 am.
10. There being no questions/matters to address, the Pre-bid Conference was adjourned at 3:05 p.m.

Proceedings taken by:


VIVIEN F. FERAREZA
BAC Secretariat