



NTA-RD-F-001-B rev 03

Republic of the Philippines
Department of Agriculture
NATIONAL TOBACCO ADMINISTRATION
Scout Reyes Street corner Panay Avenue
Quezon City

**CHECKLIST OF REQUIREMENTS
FOR WHOLESALE TOBACCO DEALER (WTD)**

- _____ a) Duly accomplished Application Form (NTA-RD-F-001 rev 03)
- _____ b) Duly notarized Certificate of Financial Guarantee (NTA-RD-F-005 rev 02) with performance bond of duly licensed BSs that shall operate under its Purchase Commitment and the duly authorized signatories in all trading documents;
- _____ c) Purchase Commitment (NTA-RD-F-14 rev 02) with performance bond, to purchase not less than the volume of tobacco production of its contracted FCs;
- _____ d) Photocopy of Certificate of Attendance to Orientation-Seminar conducted by the NTA; and
- _____ e) Photocopy of the Permit to Purchase Leaf Tobacco (Renewal).

FOR BRANCH OFFICE USE ONLY

Received and Processed By:

FOR RD USE ONLY

Date/When Received :

Processed By :

Printed Name & Signature

Date:_____

Printed Name & Signature

License No. _____