

## 29 August 2024

HON. FRANCISCO P. TIU LAUREL, JR.
Secretary, Department of Agriculture
and NTA Chairperson
HON. BELINDA SARMIENTO-SANCHEZ
Acting Administrator
NATIONAL TOBACCO ADMINISTRATION (NTA)
NTA Bldg., Scout Reyes cor. Panay Ave.
Brgy. Paligsahan, Quezon City

RE: VALIDATION RESULT OF THE 2023
PERFORMANCE SCORECARD OF NTA

OFFICE OF THE ADMINISTRATOR RECEIVED ついます。 109 SEP 2024

JOHN CAEZAR V. ALBANO 09/09/2024

Dear Secretary Tiu Laurel, Jr. and Acting Administrator Sarmiento-Sanchez,

This is to formally transmit the validation result of NATIONAL TOBACCO ADMINISTRATION'S (NTA) 2023 Performance Scorecard. Based on the Governance Commission's validation of the GOCC's documentary submissions, NTA obtained an overall score of 91.72% (See *Annex A*). The same is to be posted on NTA's website, in accordance with Section 43 of GCG Memorandum Circular (M.C.) No. 2012-07.

FOR NTA'S INFORMATION AND GUIDANCE.

Very truly yours,

ATTY. MARIUS P. CORPUS
Chairperson

ATTY. BRIAN KEITH F. HOSAKA

ATTY. GERALDINE MARIE B. BERBERABE-MARTINEZ

Commissioner

cc: COA Resident Auditor - NTA



<sup>&</sup>lt;sup>1</sup> Code of Corporate Governance for GOCCs, dated 28 November 2012.

## NATIONAL TOBACCO ADMINISTRATION (NTA) Validated 2023 Performance Scorecard

		Componen	t		Target	GOCC Su	bmission	GCG Vali	idation	Supporting			
	Ol	bjective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Documents		Remarks	
T V	SO 1	Sustained Viable To	bacco industry										
ACT										Summary on Yield and		own of 2,560.97 kg per area is as follow	
SOCIAL IMPACT	SM 1	Yield per hectare	Total Production /	10%	2,560	2,561	10%	2,560.97	10%	Yield Components per Tobacco	Tobacco Type	Production	Area
2	OIVI I	(kg/ha)	Total Area	1070	2,500	2,301	1076	2,500.97	10%	Type for Crop	Virginia	1,324,939.49	527.5
S										Year 22-23 signed by	Burley	364,280.28	125.02
100										NTA's OIC-	Native	141,415.50	62.30
										FTSD	Total	1,830,635.27	714.82
			Subtotal	10%			10%		10%				
	SO 2	Improved Quality of	Life of Tobacco I	armers									
		Percentage of Satisfie	d Customers										
STAKEHOLDERS		a. Tobacco farmers	Number of respondents which gave at	2.5%	90%	99%	2.5%			CSM Report for 2023     NTA e-mail resubmitting its CSM Result dated 03 May 2024	Based on the	e ARTA report, NT	A is listed as
STAKE	SM 2	b. Industry stakeholders	least a Satisfactory rating / Total number of respondents	2.5%	90%	97%	2.5%	Not Compliant	0%	<ul> <li>NTA letter to ARTA dated 27 June 2024</li> <li>ARTA e-mail dated 02 July 2024</li> <li>ARTA letter dated 17 July 2024</li> </ul>	"Non-Compliant Furthermore, justification a thus maintain	ant" due to "Late ARTA did not reco and request for rec ning the classificati s non-compliant.	submission". nsider NTA's onsideration,

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1		Component			Target	GOCC Sub	mission	GCG Vali	dation	Supporting		
Jarry.	Ob	jective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Documents	Ke	marks
		Farmers' Net Income					415					
											The breakdown of fa hectare is as follows	armers' net income per
											Particulars	Amount
											Gross Income	157,102,173.08
										<ul> <li>Summary on Yield and</li> </ul>	Less: Production Cost	113,750,135.03
1100										Yield Components	Net Income	43,352,038.05
		a. From Tobacco		6%	₽82,000	₽85,672	6%	D60 647 40	4.400/	per Tobacco	Divided by: Area	714.82
SS				0%	#62,000	€05,072	670	₽60,647.49	4.43%	Type for Crop Year 22-23	Net Income per Hectare	60,647.49
STAKEHOLDERS	SM 3		Total annual net income / total area						10	signed by NTA's OIC- FTSD	assistance subsidy income from producti income. However, regarded as part of the same is granted.	iputation, the production is added to the net ion to derive the total net the same should be ne production cost since id to farmers for their such as, but not limited rials and labor costs.
1		b. From other crops								Schedule of Income from	follows: Particulars Gross Income	Amount 60,447,650.53
8		and livelihood activities		5%	₽51,000	₽56,651	5%	₽56,649.16	5%	Other Crops and Livelihood	Less: Production Cost	32,831,184.67
	-	uouvidoo								signed by	Net Income	27,616,465.86
125										Chief TPRO	Divided by: Area	487.5
											Net Income per Hectare	56,649.16

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JA.		Component			Target	GOCC Sub	mission	GCG Valid	dation	Supporting			
	Ob	jective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Documents		Remarks	
	SM 4	Number of farmer- cooperators/benefici aries who availed of production assistance	Absolute Number	7%	4,400	8,173	7%	8,453	7%	Breakdown of Farmer-Cooperators per Branch Office  List of Farmer-Cooperators  Board Resolution no. 179 s. 2023	The breakd follows:  Area Abra Ilocos Non Vigan Candon La Union Pangasina Isabela Cagayan Mindanao Total	1,574 an 705 1,254 286	armer- neficiaries
STAKEHOLDERS	SM 5	Number of farmer- cooperators/benefici aries trained in alternative livelihood	Absolute Number	7%	450	497	7%	497	7%	Summary of the Activity Report per Training     Attendance Sheet/s	The breakd follows:  Area  Misamis Oriental  Ilocos Norte  La Union San Juan Isabela Cagayan TOTAL	Title of Livelihood Seminar Cattle Fattening (1st Batch) Post Harvest on Bottle Sardines Processing Cattle Fattening (2nd Batch) Free Range Chicken Seminar Mushroom Production & Organic Fertilizer Livelihood Training (Dishwashing Liquid)	No. 61 44 69 91 67 42 30 60 33 497

		Component	t and a second	Italiania i	Target	GOCC Sul	omission	GCG Val	idation	Supporting	
	Ol	bjective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Documents	Remarks
	SO 3	Assured Production	of Quality Locall	y Produc	ed Tobacco a	s Desired by	Various Ma	arkets			
STAKEHOLDERS	SM 6	Percentage increase in high grades of tobacco (Grades AA to C/high to medium 2 in its Harmonized Grades Equivalent)	Current Year High-Grade % less Previous Year High- Grade %	6%	1% (81.81)	1% (82.68)	6%	1.68% (82.68)	6%	Grade     Distribution of     Tobacco     Types, Crop     Year 2022- 2023, signed     by NTA's OIC- FTSD	The breakdown of the accomplishment is as follows:     Tobacco Type HG Traded Stock   Virginia 1,097,130.45 1,324,939.49   Burley 307,859.92 364,280.28   Native 108,557.20 141,415.50   Total 1,513,547.57 1,830,635.27
			Sub-total	36%			36%		29.43%		
	SO 4	Strengthen Research	and Developme	nt and Te	chnology Tra	nsfer	***				
		Research results/studi	es:								
INTERNAL PROCESS	SM 7	(a) Number of R&D projects completed	Absolute Number	8%	4	4	8%	4	8%	Accomplishme nt Report of Completed Research Studies	<ul> <li>All four (4) submitted Research Projects were validated as completed during 2023. The studies are as follows:</li> <li>1. Production of Tobacco stalk flour for thermoplastic composite manufacturing</li> <li>2. Physical and Chemical Characteristics of Philippine-Grown Burley Tobacco, Crop Year 2022-2023;</li> <li>3. Effect of Drip and Furrow Irrigation on Yield and Economics of Virginia Improved Flavor Tobacco (Nicotiana tabacum); and</li> <li>4. Verification Trial on the Evaluation of Black and White (BW) Polyethylene (PE) Plastic as Air-Curing Shed Cover for Burley Improved Flavor in Region I and Region II.</li> </ul>

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		Component			Target	GOCC Sul	mission	GCG Val	idation	Supporting		
	0	bjective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Description	Remar	ks
INTERNAL PROCESS		(b) Number of completed R&D projects published in national or regional technology publication journals or newsletters	Absolute Number	6%	2	2	6%	2	6%	Philippine     Tobacco     News     (January –     March 2023,     and April-June     2023 Editions)	of Philippine and Imported Tobacco Leaf (CY 2021-2022)  Market Assessment of the Local Tobacco Industry	Publication Detail  "Philippine Tobacco News" January -March 2023 Issue, pages 18-20  "Philippine Tobacco News" April -June 2023 Issue, pages 16- 19
- PRC	SO 5	Effective Enforcement	t of Regulatory I	Measures	I							
RNA		Percentage of licensed	companies fully	compliant	with rules and	regulations:						
INTE											The breakdown of local tr	aders is as follows:
			Total licensed							NTA Form 22,	Local Traders	Number
			entities with transactions							23, 23-A	Field Canvassers / Viaje	ros 402
	SM 8	(a) Local trading	minus the number of	5%	97%	100%	5%	100%	5%	Summary of Inspections	Buying Stations	8
			violators all over total			.00,0	0,0	100%		·	Redrying Plants	3
			licensed entities with							List of     Licenses of	Wholesale Dealers	7
			transactions							Entities	TOTAL	420
	·=										Based on the inspection re no local trading violators w	eports, there were rithin the year.

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		Component			Target	GOCC Sul	omission	GCG Val	idation	Supporting	
	OI	bjective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating		Remarks
		(b) Export/import/transsh ipment		5%	95%	97%	5%	98%	5%	Certificate of Inspection/ Permit to Transport/ Incidental Report Export / Import Commodity Clearance Monthly Inspection Reports	Out of the 100 licensed entities with transaction/s within the year, ninety-eight (98) entities were found to be compliant.
INTERNAL PROCESS		(c) Manufacturing		5%	100%	100%	5%	100%	5%	NTA Form     RD-F-044     List of     Manufacturers     and their     licenses     Quarterly     Supervision /     Monitoring     Report	Out of the twenty-seven (27) registered/licensed manufacturers, only seventeen (17) had transaction/s within CY 2022-2023. Based on the validation of sixty-four (64) inspection reports during 2023, no non-compliances were recorded.
SI	M.9	Percentage of violations acted upon within one (1) working day	No. of violations acted upon within one (1) working day over the Total no. of violations	5%	100%	100%	5%	100%	5%	NTA Form 22, 23, 23-A Certificate of Inspection/Per mit to Transport/Incidental Report NTA Form RD-F-044 Notice of Violation	As reported, there was one (1) entity that recorded a total of twenty-seven (27) violations for the year. NTA sent out a Notice of Violation to the entity one (1) day following the conduct of the inspection.
			Sub-total	34%			34%		34%		

		Componen	ıt		Target	GOCC Sub	mission	GCG Vali	dation	Supporting	作品。A. De 1997 / 2017 / A. D.
1	O	bjective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Decomonés	Remarks
	SO 6	Enhance Existing Q	uality Manageme	ent Syste	m	The state of the s					
LEARNING AND GROWTH	SM 10	ISO 9001:2015 Certification	Milestone	5%	1 <sup>st</sup> Surveillanc e Audit Passed	1 <sup>st</sup> Surveillanc e Audit Passed	5%	1 <sup>st</sup> Surveillance Audit Passed	5%	ISO Certificate (SGS)     QMS Audit Report     Scanned pages of Request for Action for Non-Conformities	Based on the Audit Summary Report dated 14 August 2023, the Societe General de Surveillance (SGS) recommended the continued management system certification. The details of the Certification are as follows: Scope: Research and Development, Regulatory Services, Technology Assistance, Extension and Production Support Services  Validity: 19 September 2022 to 18 September 2025  Offices Covered:  National Tobacco Administration  Site 1: Ben-Lor Building 1184, Quezon Avenue, Quezon City, Philippines  Site 2: Corners Scout Reyes Street and Panay Avenue, Quezon City, Philippines  Site 3: Farm Technology & Services Department, Batac City, Ilocos Norte, Philippines
	SO 7	Strengthen the Agen	cy's Organizatio	nal Struc	ture						
HE S	SO 8	Develop Competent	and Highly Work	-Motivate	d Employees	in a Conduciv	e Organiz	zational Climat	е		
日本 の 日本	SM 11	Percentage of employees meeting required competencies	Milestone	5%	49%	49%	5%	49.64%	5%	Competency     Assessment     Report     Sample     Competency     Assessment     Forms	137 out of the 276 personnel (filled plantilla positions) met their respective required competencies.
	v.		Sub-total	10%			10%		10%		

146	Componer	nt leave and		Target	GOCC Su	bmission	GCG Va	lidation	Supporting	
	Objective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	E D. Lindson	Remarks
SO 9	Attain Financial Sta	bility								
	Budget Utilization Ra	te:								
	a. Subsidy									
	a.1 Obligation Rate	<b>;</b>								
FINANCIAL STEWARDSHIP S W	Current	Total Obligated	2%	90%	100%	2%	100%	2%	BUR Signed by NTA Financial Analyst and OIC of	The breakdown of the obligation rate for current year is as follows:    Particulars   GAA (A)   Obligation (B)
FINANCIAL	Carry-Over	Subsidy over Total COB from Subsidy [both net of PS Cost]	2%	90%	100%	2%	100%	2%	Finance Dept.  Report of Checks Issued  Special Allotment Release Order  NTA ICRS Submission	The breakdown of the obligation rate for the carry-over is as follows:    Particulars   Carry Over Balance (A)   (B)

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	Compone	nt		Target	GOCC Sul	omission	GCG Val	idation	Supporting			
Ob	bjective/Measure	Formula	Wt.	2023	Actual	Rating	Score	Rating	Documents		Remarks	
a.2 Dis	sbursement Rate			Q				-14				
											wn of the disbo	ursement rate f /s:
										Particulars	Obligation (A)	Disbursemen (B)
	Current		2%	90%	100%	2%	99.99%	2%		MOOE – Regular	131,585,000	131,536,387.4
										MOOE – Projects	139,996,000	139,996,00
									BUR Signed     by NTA	Capital Outlay	60,000,000	60,000,00
		Total							Financial Analyst and OIC-Finance	TOTAL	331,581,000	331,532,387.4
		Disbursement over Total Obligations [both net of PS Cost]							Dept.  Report of Checks Issued  Special	The breakdov		rsement rate fo
									Allotment Release Order • NTA ICRS	Particulars	Carry Over Balance (A)	Disbursement (B)
									Submission	MOOE - Regular	-	
	Carry-Over		2%	90%	100%	2%	100%	2%		MOOE - Projects	40,000,000	40,000,000
ž										Capital Outlay	60,000,000	60,000,000
35										Quick Response Fund	34,909,000	34,909,000
										TOTAL	134,909,000	134,909,000

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		Supporting	idation	GCG Val	bmission	GOCC Sul	Target			Component
Remarks		Documents	Rating	Score	Rating	Actual	2023	Wt.	Formula	bjective/Measure
	The breakdown of the disbursement of NTA's IGF is as follows:									
Budgeted Disburse										
195,925,000 37,866,914	MOOE	BUR Signed							Total	
290,384,000 25,608,502	Capital Outlay	by NTA Financial Analyst and							Disbursement from IGF over	b. Disbursement of
486,309,000 63,475,416	Total	OIC-Finance	0.29%	13.05%	1.98%	98.79%	90%	2%	Total COB from IGF [both	Internally Generated funds
alidation, it was noted that Norong formula in computing its complishment. Instead of using ursement from IGF over Total GF", which is the agreed A used Total Obligation as itser, which lead to a higher not rate.	used the wannual account of the wannual accou	Dept.  Breakdown of Particulars of IGF							net of PS Cost]	
			8.29%		9.98%			10%	Sub-total	
			91.72%		99.98%			100%		