



BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. PB 2024-02
November 25, 2024

WHEREAS, pursuant to the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184 (The Government Procurement Reform Act), the NTA Bids and Awards Committee (BAC) caused the PhilGEPS posting through Public Bidding of the project: **“Supply & Delivery of Thirty-Two (32) Units of Midrange Desktop Computers for the Use of the NTA Central Office and Branch Offices”** on October 22, 2024, with an Approved Budget for the Contract (ABC) in the amount of ₱ 2,720,000.00;

WHEREAS, on October 30, 2024, the BAC conducted a Pre-Bidding Conference which was attended by six (6) interested bidders, to wit:

1. Ablaze Marketing
2. EZTech IT Solutions
3. ACRC Marketing
4. Nuntius Electronics, Inc.
5. Joneco Tech Marketing Corp.
6. Idenico Computer Corp.

WHEREAS, on November 6, 2024, the BAC issued a Supplemental/Bid Bulletin outlining the modifications to the technical specifications;

WHEREAS, during the Opening of Bids for the Project: **“Supply & Delivery of Thirty-Two (32) Units of Midrange Desktop Computers for the Use of the NTA Central Office and Branch Offices”** with Contract ID No. PB 2024-02, conducted on November 12, 2024 at 10:00 A.M., the following prospective bidders submitted their bid proposals, to wit:

1. Ablaze Marketing
2. DCI International IT Solutions and Services Corporation
3. ACRC Marketing
4. Quartz Business Products Corporation
5. Terabit Computer Systems Corporation
6. Idenico Computer Corp.

WHEREAS, the prospective bidders successfully passed the Eligibility and Technical Document evaluations using the Pass/Fail criterion. Accordingly, the BAC proceeded with the opening of the Financial Envelopes and tendered the following financial proposal:

1. Quartz Business Products Corporation	₱1,904,096.00
2. Idenico Computer Corp.	₱2,153,920.00
3. DCI International IT Solutions and Services Corporation	₱2,176,000.00
4. Ablaze Marketing	₱2,394,944.00
5. ACRC Marketing	₱2,396,768.00
6. Terabit Computer Systems Corporation	₱2,537,664.00

BAC Resolution No. PB 2024-02	BAC RESOLUTION DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID, RECOMMENDING AWARDS OF CONTRACT TO QUARTZ BUSINESS PRODUCTS CORPORATION	Page: 2 of 3 pages
-------------------------------------	---	--------------------------

WHEREAS, Quartz Business Products Corporation, offered the amount of ₱1,904,096.00 which is lower than the Approved Budget for the Contract in the amount of ₱ 2,720,000.00;

WHEREAS, the Bid Evaluation scheduled on November 13, 2024, the BAC conducted a detailed evaluation as to the completeness of the bid, technical specifications, and arithmetical computation, and Quartz Business Products Corporation passed the said evaluation, and accordingly, was declared as the Eligible Bidder with the Lowest Calculated Bids (LCB);

WHEREAS, the BAC conducted a Post Qualification process via a virtual meeting, which took place on November 22, 2024, with the BAC Secretariat and the Technical Working Group at Quartz Business Products Corporation, 15th Capital House, 9th Avenue corner 34th Street, Bonifacio Global City, Fort Bonifacio, Taguig City, to examine, validate, and verify the eligibility, technical, and financial requirements submitted. After thorough evaluation, Quartz Business Products Corporation successfully passed the Post Qualification and was thereby declared the Eligible Bidder with the Lowest Calculated and Responsive Bid (LCRB);

PREMISES CONSIDERED, the Bids and Awards Committee issues this Resolution, pursuant to Section 37.1.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184:

"BE IT RESOLVED, as it is hereby RESOLVED, that the NTA BIDS AND AWARDS COMMITTEE respectfully recommends to the Honorable Administrator and CEO, the award of the Contract for the "Supply & Delivery of Thirty-Two (32) Units of Midrange Desktop Computers for the Use of the NTA Central Office and Branch Offices" with Contract ID No. PB 2024-02 to Quartz Business Products Corporation with the Lowest Calculated and Responsive Bid (LCRB), in the amount of One Million Nine Hundred Four Thousand Ninety-Six (₱1,904,096.00).

"UNANIMOUSLY APPROVED."

The BIDS and AWARDS COMMITTEE:


ZENAIDA T. ARROJO
Chairperson


Atty. ROHBERT A. AMBROS
Vice-Chairperson


FORTUNA C. BENOSA
Member


MILAGROS C. TIUA
Member

BAC Resolution No. PB 2024-02	BAC RESOLUTION DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID, RECOMMENDING AWARDS OF CONTRACT TO QUARTZ BUSINESS PRODUCTS CORPORATION	Page: 3 of 3 pages
-------------------------------------	---	--------------------------


ARNOLD B. MELOSANTOS
TWG

APPROVED:


BELINDA S. SANCHEZ, CPA
Administrator and CEO
Head of the Procuring Entity (HoPE)





12 6 NOV 2024

Ms. KAREN KEITH G. VIRAY
Account Manager
Quartz Business Products Corporation
15th Capital House, 9th Avenue corner 34th Street,
Bonifacio Global City, Fort Bonifacio, Taguig City

NOTICE OF AWARD

Ma'am:

In strict observance of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184), and pursuant to the approval of the Honorable Administrator and CEO by the recommendation of the Bids and Awards Committee (BAC), as embodied in its Resolution No. PB 2024-02, a copy of which is attached hereto, you are informed that the National Tobacco Administration (NTA) has awarded the contract for the Project **"Supply & Delivery of Thirty-Two (32) Units of Midrange Desktop Computers for the Use of the NTA Central Office and Branch Offices"** (PB 2024-02), in the amount of **₱1,904,096.00**, which amount/ price has been ascertained/determined as the Lowest Calculated and Responsive Bid" (LCRB).

The Contract Agreement shall be ready for signing, by the PARTIES, after five (5) calendar days from receipt of this Notice; and the Contract Agreement should be signed within five (5) calendar days, thereafter.

Kindly coordinate with the Administrative Department on the submission of certain requirements, as well as, the compliance of certain terms and conditions of the Contract Agreement within the deadlines set forth therein.

Please acknowledge acceptance of this Notice of Award by signing on the space provided below and return this Notice to us within three (3) calendar days from receipt hereof.

Failure to affix your conformity and/or to sign the Contract Agreement, within the period stated above, shall result in the automatic cancellation of this Notice of Award without the necessity of formal advice to that effect.

Very truly yours,

BELINDA S. SANCHEZ, CPA
Administrator and CEO

CONFORME.

Ms. KAREN KEITH G. VIRAY
Quartz Business Products Corporation

DATE: 11/26/2024 TIME: 11:26 AM

Encl. As stated.

Masaganang Agrikultura, Maunlad na Ekonomiya





CONTRACT AGREEMENT

THIS AGREEMENT made on the **27 NOV 2024** by and between **NATIONAL TOBACCO ADMINISTRATION**, with office address at 11th Floor The Upper Class Tower, Quezon Avenue corner Scout Reyes St., Barangay Paligsahan, Quezon City, hereinafter called the "Entity" of the one part, and **QUARTZ BUSINESS PRODUCTS CORPORATION** with office address at 15th Capital House, 9th Avenue corner 34th Street, Bonifacio Global City, Fort Bonifacio, Taguig City, hereinafter called the "Supplier" of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly the "Supply & Delivery of Thirty-Two (32) Units of Midrange Desktop Computers for the Use of the NTA Central Office and Branch Offices" (PB 2024-02), and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million Nine Hundred Four Thousand Ninety-Six Pesos (₱1,904,096.00)** hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - I. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any.
 - II. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - III. Performance Security/ Performance Securing Declaration;
 - IV. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - V. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**





3. In consideration for the sum of **One Million Nine Hundred Four Thousand Ninety-Six Pesos (P1,904,096.00)** or such other sums as may be ascertained, **Quartz Business Products Corporation** agrees to supply and deliver the required number of midrange desktop computers, in accordance with its Bid.
4. The NTA agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

BELINDA S. SANCHEZ, CPA
 Administrator and CEO

KAREN KEITH G. VIRAY
 Account Manager

for:

for:

NATIONAL TOBACCO
 ADMINISTRATION

QUARTZ BUSINESS PRODUCTS
 CORPORATION

WITNESSES:

RANNEL A. VERDEFLO
 Sales Manager
 Public Sector Division

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
 QUEZON CITY METRO MANILA) S.S.

BEFORE ME a Notary Public for and in the above jurisdiction, personally appeared:

BELINDA S. SANCHEZ
KAREN KEITH G. VIRAY

known to me and to me known to be the same persons who acknowledged the foregoing instrument consisting of 2 pages to be their voluntary act and deed.

WITNESS MY HAND AND SEAL.

Doc. No. 201
 Page No. 4
 Book No. XLV
 Series of 2024

ATTY. IRISH S. PRECIGN
 Notary Public for Taguig City
 Appointment No. 23 (2023-2024)
 Roll No. 89281/05.31.17 / IBP No. 257478/12.28.23
 PTR No. A-6123618/01.02.24/Taguig City
 MCLE Compliance No. VII-0020818 valid until 04-14-26
 Ground Floor FTI Old Admin. Bldg. FTI Complex, Taguig City
 Email: irishe@precign.com / 09888534545





2 8 NOV 2024

NOTICE TO PROCEED

The cover Contract having been signed by the PARTIES, and their witnesses, a copy of which is furnished the SUPPLIER/CONTRACTOR, notice is hereby given to:

QUARTZ BUSINESS PRODUCTS CORPORATION
15th Capital House, 9th Avenue corner 34th Street, Bonifacio Global City,
Fort Bonifacio, Taguig City

to proceed with the contracted project on the “Supply & Delivery of Thirty-Two (32) Units of Midrange Desktop Computers for the Use of the NTA Central Office and Branch Offices” (PB 2024-02), and to complete the required delivery to not more than 30 calendar days from receipt of this “Notice to Proceed”.

BELINDA S. SANCHEZ, CPA
Administrator and CEO 

RECEIVED:

QUARTZ BUSINESS PRODUCTS CORPORATION

By:


KAREN KEITH VILAM
Authorized Representative

Date: 11/28/2024
Time: _____

